

# Little Dipper Pool Meeting Agenda

January 17th, 2023

## Opening:

1. Dave D., Natalie M., Molly K., Leah, Jessica J., Brandon O., Jeff V., Paige H.
2. Dave and Molly taking notes
3. Welcome back everyone!
4. Welcome Paige Harrison
  - Called the meeting to order! Natalie seconded the motion.
  - Paige revamped the application based on Grace's old application - completed and posted on the website
  - Paige created an email to membership about applications

## Treasurer Report:

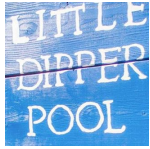
Susan O'neill

1. P&L Review
2. Net retained earnings for 2022
  - Paige needs to contact Susan for a credit card
  - Paige will contact Susan for timecard from last year

## Presidents/Vice Presidents Report:

Drury / Morin

1. Picnic tables-
2. Financial Projections - Susan has this under control
3. Banner Sales Plans and Goals - Natalie to take this
4. Pool area and water capacity records? - (tab for next mtg)
  - a. Paige wants to know pool capacity limitations
  - b. "According to the IBC, you would calculate the occupant load by dividing the pool area by 50 square feet per person, and the pool deck by 15 square feet per person" per Brandon
5. Bylaws review request -
  - a. When do the proposed changes need to be complete? When do we start?
  - b. What approval level is needed
  - c. Post annual meeting by July 15th - Jessica confirmed!
  - d. Need to have proposed changes posted out for members to view how long before - 10 days minimum.
  - e. Changes should be documented as "before" and "after" for clarity.
  - f. Must be written up in a proposed document first, prior to vote.
6. Manager for next year- Paige Harrison
  - a. When do we start the hiring process?
    - i. Returning guards have already responded whether they are coming back or not
    - ii. Need to post application via email
    - iii. Need to set an interview date - End of March?



# Little Dipper Pool Meeting Agenda

January 17th, 2023

- iv. Need to get Paige Access to email consistently so she can email membership
- b. CPO Training - Online for 16 hrs, self paced, \$300 to \$350; Paige to send information
- 7. Areas of Improvement - this has been discussed with Paige
  - a. Better inventory planning of snacks
  - b. Number of guards when slow and how to manage - need to set guidelines; also need to get guards to change clothes so it doesn't appear they are on-duty when they are not :-)
- 8. Email Issues: UN and PW being a bit confusing with two factor authentication
- 9. Website - updated and notified everyone...

## Social Report:

Urban / Jones

- 1. Non-member complaint -
- 2. Photography fundraiser idea - Went well and people were excited; we ended up with \$588+\$138=\$726; prices were "expensive" but good turnout; may look into options for the future
- 3. As spring comes up, we will be reaching out i.e. Caffeinated Cow, Colonel Mustards, etc...
- 4. Bingo night is also a descent contributor and fun
- 5. Priority List so we can focus fund raising; visuals at the pool - poster boards
- 6. Fundraising should be in a membership blast with asks for structured projects

## Maintenance Report:

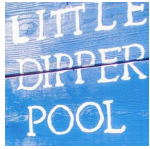
Orr/ Vaughn

- 1. Pump house-need to circle back with Dom
  - a. \$950 for the part. Was last replaced just after COVID but sandy conditions make it have to be replaced frequently.
  - b. Need to circle back with Dom on the filter; schedule install around delivery date
- 2. Sewer Drain status - unknown. We need to have it checked out but it will cost money to do so.
- 3. Trim painting on pavilion-Jeff and Brandon have a checklist to complete in the next few weeks.
- 4. Trim repair on buildings-(see above)
- 5. Property Clean - up-will be done in Spring on Volunteer Day before opening again.
  - a. Opening Day is tentatively May 25th at Noon
  - b. Startup two weeks prior to opening - May 13th target
  - c. We have cleanup day - May 20th target
- 6. Transformer fence had to be put back on and should be looked at
- 7. Screw down shower drain covers to eliminate unwanted debris
- 8. Picnic tables need to be ordered

## Membership Report:

Molly K.

- 1. Membership process and dates - In process; **need to figure out rates**; need to follow the bylaws on this



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January 17th, 2023

2. Membership release procedure - [may not need change bylaws](#);

## Secretary

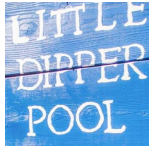
Felicia P.

1. Tabled to next meeting

## General

Drury

1. None - see above
2. Next Meeting Date - [February 7th at 7pm](#)
3. [Meeting Adjourned: Dave and Natalie seconded](#)



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January 17th, 2023

Minutes from Molly L.

## LDP Board Minutes 1/17/23

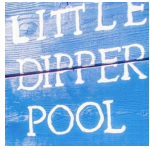
### New Manager Notes:

- Welcome Paige Harrison
- Paige redid the application for lifeguards
- CPO/APO Training (Certified Pool Operator)
  - Paige is willing to do it
  - Dave/Natalie will look at the trainings that Paige found and decide which is most appropriate

### President/Vice President Notes:

- Dave updated website
- Discussed pool capacity
  - Water Square Footage is
  - 15 feet per person (including pool deck)-50 max in the pool.
- Should we update bylaws? Timeline?
  - Members need to be notified of annual meeting by July 15
    - Present proposed changes at least 10 days prior to membership
    - Changes have to be voted on by membership
- Hiring process timeline
  - End of March, Early April?
  - Returning guards-Paige contacted all 21 guards from last year, 14 said they would come back, 2 are undecided, 4 are not returning and 1 did not respond.
  - Paige recommended in person interviews with Dave or Natalie present.
- Snack Inventory
- Number of Lifeguards during slow/busy times
  - Paige and BOD will agree on rules before season starts
  - On shift vs Not on shift

### Social Update:



# Little Dipper Pool Meeting Agenda

January 17th, 2023

- Photo Shoot
  - Profit \$725.80
    - Feedback was good, some people said photography was too expensive-next time will see if any members are interested in offering photographer services.
- Will start reaching out to past fundraisers to set up fundraisers for this spring.
- Get feedback from members for what they want to donate towards, incorporate a thermometer to show progress towards the fundraiser goal.
  - Make a wish list (laminated), mark off as it's purchased.
- Bingo Night
- Include info about importance of fundraising in upcoming emails
  - Ask if anyone has expertise on fundraising
  - Bring back Donation Dogs?
  - Ask Pizza Rustica to come back, minimum donation

## Maintenance Update:

- Fence by the transformer fell down, needs to be repaired.
- Pavilion trim needs to be painted.
- Drains need to be scoped and cleaned out to determine where roots are
- Pump House
  - Brandon will contact Dom tonight and touch base about materials and installation
- Opening Day is May 25, 2023
  - Brandon will start up pool on May 13
- Clean Up Day is May 20
  - Dave has the list

## Membership Updates:

- Membership packet will be updated once rates are decided on and swim lesson dates are finalized
- Dave, Natalie and Brandon will meet with Susan to discuss potential rates.

Next Meeting is February 2 at 7, Google Meet was sent out to BOD.